

## Hazard and OHS Risk Assessment Report Form

**Education Program: Lanyon by Starlight**

**Location: Lanyon, Tharwa Drive, Tharwa, ACT 2620**

		Yes	No	Comments
<b>Insurance</b>	Does the venue has public liability cover?	4		
<b>Access</b>	Are access to and egress from Lanyon Homestead safe and without risk to health?	4		
	Is the venue for the <i>Lanyon by Starlight</i> program wheelchair accessible?			Some sections of the Lanyon Precinct used for this program (such as crossing rough paddocks and entering the Convict Barn) are difficult for wheelchairs to access.
	Are disabled toilets available?	4		
<b>Emergencies</b>	Does Lanyon Homestead have emergency procedures in place?	4		
	Are staff trained to deal with emergency situations?	4		At least one of the Presenters of all programs holds a current first aid certificate.
<b>Construction/Maintenance/Repair</b>	Are licensed personnel used for all construction, maintenance and repair work?	4		
<b>First Aid</b>	Are first aid kits available at Lanyon Homestead?	4		
	Is there a trained first aid officer at the venue?	4		At least one of the Presenters of all programs holds a current first aid certificate.

Hazard/Risk Description (task /activity)	Potential Hazards/Risk likelihood and consequences. (risk of event happening)			Risk Value	Control Measures (recommended controls)	Date Controls Implemented
	Likelihood	Consequences	Exposure			
Catering for the BBQ dinner is provided by the Lanyon Café, which is a registered business and meets ACT health regulations.						These controls have always been part of this program.
risk from contaminated eating utensils	conceivable but very unlikely	noticeable	very rare	-44.5 very low	All cups, plates and reusable cutlery is washed in a dishwasher and stored in sealed containers between uses. Plastic knives and forks are disposed of after use.	
risk of trips and falls while walking across a paddock in the dark	conceivable but very unlikely	noticeable	very rare	-44.5 very low	Students are warned of the risk. Students are given torches – generally one between four. Adults, including teachers, carry hurricane lanterns – generally two per group. Students are expected to stay with the group and to behave in a sensible manner.	
risk of stumbling into the dam in the dark	conceivable but very unlikely	noticeable	very rare	-44.5 very low	The dam is not on the direct route. Students are warned of the risk. Students are expected to stay with the group and to behave in a sensible manner.	

risk from animals, both domesticated and wild	conceivable but very unlikely	noticeable	very rare	-44.5 very low	Students are warned of the risk. Students are expected to stay with the group and to behave in a sensible manner.
risk of stumbling into the stream in the dark	conceivable but very unlikely	noticeable	very rare	-44.5 very low	Students are warned of the risk. There is a footbridge across the stream. A staff member supervises students crossing the stream. Students are expected to stay with the group and to behave in a sensible manner.
risk of bumping heads on low lintels	unusual but possible	noticeable	occasional	6.5 low	Students are warned of the risk.
risk of contamination from home-made damper and billy tea	conceivable but very unlikely	noticeable	very rare	-44.5 very low	Staff apply all appropriate health precautions, such as washing their hands before dispensing the damper. The tea is made from boiling water. All cups, plates and reusable cutlery is washed in a dishwasher and stored in sealed containers between uses. Plastic knives and forks are disposed of.

**Risk Assessment Conducted By: Jo Pillinger, Education Manager**    **Date:.....Signature.....**

**Manager Endorsement: Ian Stephenson, Director, Historic Places ACT**    **Date:..... Signature.....**

**Review Date:.....**