



Australian Railway Historical Society
(Australian Capital Territory Division) Incorporated

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To Whom It May Concern

Risk Management – Canberra Railway Museum and Queanbeyan Shuttle Train Trips

The Australian Railway Historical Society (ACT Division) Incorporated (“ARHS-ACT”) trading as “Canberra Railway Museum” is an Accredited Rail Transport Operator within the meaning of the New South Wales *Rail Safety Act 2008*.

In holding Accreditation under this legislation, the ARHS-ACT is required by law to have a developed Safety Management System, which includes amongst its many requirements, a process to identify and assess risks associated with our rail operations.

In meeting this legislative requirement, the ARHS maintains a detailed risk register that covers all the organisation’s railway activities. School group visits on the ARHS-ACT train journeys would be covered by this risk register as a conveyance of passengers.

The ARHS-ACT Safety Management System is a comprehensive document that is substantial in volume, and is available for inspection upon request. The Safety Management System of the ARHS-ACT is subject to annual audits from the NSW Independent Transport Safety and Reliability Regulator.

In addition to the Safety Management System requirements, the ARHS-ACT is required to hold public liability insurance to the extent of \$250 million. Please find attached relevant Certificates of Currency concerning current ARHS-ACT insurance policies.

Yours faithfully,

Paul Quinn
Secretary
ARHS-ACT
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