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To Whom It May Concern:

RISK MANAGEMENT WITHIN THE NATIONAL ARCHIVES OF AUSTRALIA

The National Archives is a budget-funded Executive Agency within the Prime Minister and Cabinet portfolio. The Archives was established as an Executive Agency by order of the Governor-General under section 65 of the *Public Service Act 1999* with effect from 28 February 2001.

The Archives has an ongoing commitment to implementing best practice risk management procedures in accordance with the **International Standard on Risk Management ISO 31000**.

Risk Assessments conducted on our facilities and for our exhibitions are sensitive corporate documents and are not normally made available to the public. However you can be assured that we are very mindful of our responsibility to the public and this is fully reflected in the risk assessments we undertake.

Our insurance is provided by the Commonwealth's insurer Comcover. A Certificate of Currency is provided with this letter.

Regards,



Johannah Wilson
Director (a/g)
Comms & Programs

17 June 2011