

| Potential Risk Events Description of what might happen | Cause/Source of Risk Description of existing factors that might cause it to happen | Existing Controls Description of what we currently do to prevent it from happening | Likelihood Rating Refer to following pages for options | Impact Description of the people and 'assets' that would be 'harmed' if the event happened | Consequence Rating Refer to following pages for options | Overall Risk What is the level of risk? | Is this level acceptable ? |
|---|---|---|---|---|--|--|----------------------------|
| 1. Failure of Exhibition Display Technology | Defective Display Technology | <ul style="list-style-type: none"> Defects progressively being rectified Emergency callout procedures established | Likely | Employees, Financial, Reputation | Insignificant | Low | Yes |
| 2. Fault/Failure of Air Conditioning System | <ul style="list-style-type: none"> Defective Air Conditioning System | <ul style="list-style-type: none"> Regular maintenance contract Emergency callout procedures established | Possible | Employees, Financial, Reputation, Visitors | Minor | Low | Yes |
| 3. Fire | <ul style="list-style-type: none"> Fire from Kitchen, Workshop or Prep room Malfunctioning electrical appliance or display | <ul style="list-style-type: none"> Smoke detectors installed and monitored Total Sprinkler coverage. Fire fighting equipment regularly maintained Disaster plan in place for evacuation Fire Safety Training included in Employee Induction | Unlikely | Employees, Visitors, Physical, Financial, Reputation | Major | Significant | Yes |
| 4. Breach of Building Security | Break and enter | <ul style="list-style-type: none"> Monitored security system Static, Metal framed Windows Minimal money kept on site | Unlikely | Physical, Financial, Information | Moderate | Low | Yes |
| 5. Power Failure | Major loss of power | Public Utilities: Out of our control | Unlikely | Physical, Financial, Fire monitoring and Security | Minor | Low | Yes |
| 6. Medical Incident | <ul style="list-style-type: none"> Visitor's existing medical condition Injury to visitor within Premises Injury in Outdoor Area Injury in Workshop/Prep Room | <ul style="list-style-type: none"> First Aid Kit located at Front Desk Staff trained in first aid Children required to be supervised by an adult at all times. Particular instruction by staff to higher risk people (young children on stairs, etc.) | Likely | Employees, Visitors, Financial, Reputation | Minor | Significant | Yes |
| 7. Armed Hold-Up | Cash held within Shop/Cafe | <ul style="list-style-type: none"> Security procedures established Minimal cash kept on premises | Unlikely | Employees, Visitors, Financial, Reputation | Moderate | Low | Yes |
| 8. Exposure to chemicals, solvents etc. | <ul style="list-style-type: none"> Improper use of cleaning agents | <ul style="list-style-type: none"> Staff Advised of dangers of chemical use. Secure storage for all hazardous materials separate to public access areas. | Remote | Employees, Visitors, Financial, Reputation | Minor | Negligible | Yes |
| 9. Staff Personal Security | Hostile member of the public | <ul style="list-style-type: none"> Multiple staff on premises at any given time. Trained supervisor available at all times. Emergency procedures established | Possible | Insignificant | Minor | Low | Yes |
| 10. Vandalism | Large building | <ul style="list-style-type: none"> Monitored Security system | Unlikely | Physical, Financial, Reputation | Minor | Low | Yes |

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| 11. Communications Failure | Loss of communications caused by external incident | <ul style="list-style-type: none"> • Use of mobile phones by majority of staff. • Manual processing of credit cards and EFTPOS in shop | Unlikely | Employees, Financial | Minor | Low | Yes |
| 12. Civil Disorder | Protest Group | Notify Police | Remote | Employees, Reputation | Minor | Negligible | Yes |
| 13. Severe Weather | <ul style="list-style-type: none"> • Damage to building from high winds/hail/leaks • Injury to employees or visitors from flying debris, lightning | <ul style="list-style-type: none"> • Implement procedures to remove visitors from risk situations • Reserve right to close attraction. | Unlikely | Physical, Financial | Minor | Low | Yes |
| 14. Water supply Interruption | Loss of water caused by external incident | <ul style="list-style-type: none"> • Close toilets and Café | Remote | Employees, Visitors | Minor | Negligible | Yes |